

Central Bedfordshire
Council
Priory House
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Chicksands,
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please ask for Kathrin John
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date 20 July 2009

CONSTITUTION & GOVERNANCE WORKING GROUP MEETING 1

Date:	Tuesday, 21 July 2009			
Time:	2.00 p.m.			
Venue:	Committee Room No. 2, Council Offices, High Street, North Dunstable			
Members	Cllrs	Mrs C F Chapman MBE D Jones M Jones	Cllrs	D Lawrence S F Male A J Shadbolt

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. ELECTION OF CHAIRMAN 2009/10**
- 3. NOTES OF PREVIOUS MEETING**

(To receive the Notes of the meeting of the Constitution and Governance Working Group held on 14 January 2009 – enclosed).

- 4. TERMS OF REFERENCE OF THE ADVISORY GROUP**

(To consider draft terms of reference of the Advisory Group – enclosed).

5. **OVERVIEW AND SCRUTINY CONSTITUTIONAL CHANGES**

(To consider proposed amendments to Parts D1 and D2 of the Council's Constitution to accommodate the Councillor Call for Action Guidance, the Crime and Disorder Regulations and a change of name of the Overview and Scrutiny Management Panel.

Report of the Overview and Scrutiny Manager enclosed)

6. **DEVELOPMENT MANAGEMENT COMMITTEE**

(To consider a request from the Chairman and Vice-Chairman of the Development Management Committee for the Advisory Group:-

- (a) to review the current arrangement for the Committee to meet twice a month at alternative venues and;
- (b) to investigate whether powers could be delegated to officers to deal with applications submitted on behalf of the Council or schools)

Report of the Assistant Director, Development Management **to follow**)

7. **SCHEME OF DELEGATION TO OFFICERS**

(To consider further amendments to the Scheme of Delegation to Officers

Report of the Head of Democratic Services enclosed)

8. **COMPOSITION OF THE AUDIT COMMITTEE**

(To review the current restriction within the Constitution on member of the overview and scrutiny committees serving upon the Audit Committee.

Report of the Head of Democratic Services enclosed)

9. **PETITIONS IN RELATION TO TRAFFIC RELATION ORDERS ETC**

(To request the Advisory Group to consider an amendment to Part A4 of the Constitution regarding the consideration of petitions relating to traffic regulation orders etc.

Report of the Head of Democratic Services enclosed)

10. **GUIDE TO THE CONSTITUTION**

(To invite the Advisory Group to consider a draft Guide to the Constitution and to review any other arrangements felt to be necessary to promote understanding and knowledge of the Constitution.

Report of the Head of Democratic Services enclosed)

11. **DATE OF NEXT MEETING**